

CHINESE 102 COURSE SYLLABUS

2018 Spring semester

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Office Hour: Monday – Wednesday 11:00 – 12:00 am

Tuesdays – Thursday 10:30 – 11:30 Fridays by appointment

Text: Integrated Chinese Simplified Character 4th Edition

Level 1 Part 1 Text Book

Level 1 Part 1 Workbook 4th Edition

Course Description

Chinese 102 is a continuation of Chinese 101. Students will continue to focus on reading, speaking, understanding, and writing proficiency skills. By the end of the 2nd semester, students will have established a good working vocabulary and understanding of basic grammatical and sentence structures. Students will interact and communicate more effectively in Chinese about the common topics introduced and shall demonstrate their reading and writing ability in short letters and journal entries. Students also will focus on developing the following skills:

Listening skills

Speaking skills

Writing short letters describing their semester in school.

Writing simple facts describing their daily life/diary entry.

Communicating clearly and effectively when shopping.

Requesting and providing directions and location.

Discussing their travel experiences.

Attendance and Participation Policy

- 1) Classroom exercises will allow students to practice in communicative situations with an interactive learning approach. Therefore, in order to succeed in this course, regular attendance and active class participation is extremely important. In accordance with written Departmental policy, unexcused absences will be noted and three or more will cause a reduction in points on the final exam. In addition, assignments or quizzes missed due to an unexcused absence cannot be made up. Absence will be excused for **documented** medical and other emergencies. participation accounts for 40% of the grade for this course. Active participation in the class will affect your final grade in a positive way; non-participation will affect your final grade in a negative way.
- 2) **Preparation & Homework:** All the preparation work for this class is completed by the students outside of the classroom. It is necessary to study and prepare for the lesson assigned beforehand and to complete the homework assigned for that day. For example: watch the vocabulary video before we start our new chapter. Other compositions and exercises assigned by the instructor are to be done independently outside of class in order to make the best use of group time during class hours. **Late home work will not be accepted.**
- 3) **Quizzes** : will be given every Thursday to ensure that students have understood and grasped new materials, and learned the characters introduced. Make-up quizzes are not permitted.
- 4) **Test and Exams:** There will be a test after each chapter, an oral assignment, a mid-term oral exam, a presentation and final comprehensive written exam, verbal exams.

5) Grading Policy: Grades will be calculated as follows:

Attendance :	10%	A = 94 – 100	C+ = 77 - 79
Classroom participation	10%	A- = 91 – 93	C = 73 - 76
Quizzes & Chapter Tests	20%	B+ = 87 – 89	C- = 70 - 72
Preparation & assignments	20%	B = 83 – 86	D+ = 67 - 69
Oral Tests	20%	B- = 80 – 82	D = 60 – 66
Final Written Test	20%	F = 59 & under	

6) Classroom Etiquette:

1. No texting in the class.
2. Turn off cell phones.
3. Do not chew gum in language class.
4. Do not eat your lunch in class.
5. Turn off iPods and MP3 players.
6. Remove hats and sunglasses.

Suggestions for success in learning Chinese:

- * Participate actively in class.
- * Memorize all the new characters and vocabulary each day, and practice using them communicatively.
- * Conduct a daily review of material from previous classes.
- * Practice and do not hesitate to make mistakes as we can learn from our mistakes.
- * Do the workbook exercises on a daily basis; this will reinforce the language which you have learned in the classroom.

Lab policy & Oral work: You must spend at least two hours per week on lab work.